

# GB Liners

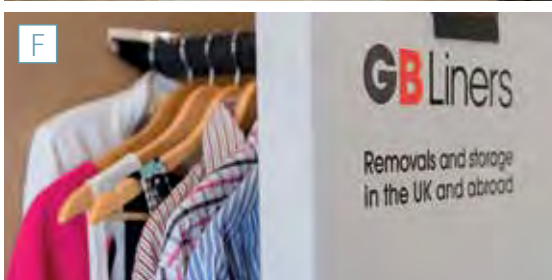
## Your Essential Packing Guide



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# Packing hints

This packing guide is designed to help you pack all your personal possessions carefully and safely before your move.



GB Liners can supply all of the materials necessary to help you do this, and in some cases they will have been included in your quotation. If this is not the case, or if you wish to order further materials, then please contact your local branch.

DON'T FORGET that if it all gets too much, and providing you give us adequate notice, you can always fall back on GB Liners' professional packing service. Ask your Removal Consultant for more details.

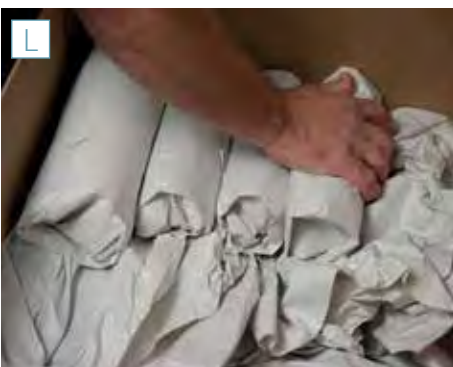
- GB Liners can supply packing cartons, (which fold flat for easy transport), clean packing paper, sealing tape, labels and any other packaging materials which you may need, including lay flat linen cartons, plastic mattress bags and polystyrene chips. [A](#)
- All items such as china and glass should be packed into sturdy cardboard cartons which can be sealed top and bottom to allow easy stacking. [B](#)
- Book cartons should be used to pack books, files, magazines and heavier items such as tinned food. [C](#)
- Don't be tempted to fill a standard carton with books or tinned food [D](#) as we will not be able to lift it. As a general rule - if you can lift the box, we can carry it to the van!
- Items such as large pictures or hanging clothes need special materials such as cardboard picture sleeves and paper blankets to wrap pictures [E](#) and transit wardrobe cartons [F](#) for packing hanging clothes.



# Packing fragile items

When packing china and glassware, the following procedure should be adopted:

- Make up a carton and seal the bottom with tape. Use the tape to seal the join where the long flaps meet, **G** and then join at each end - making an “H” shape with the tape. **H** Line the bottom of the carton with ‘scrunched’ paper (this should also be used between layers in the box), and then having wrapped each piece of china and glassware, **J** pack it tightly into the box to avoid movement. Two sheets of paper should be sufficient to wrap most items. Try to avoid overwrapping. **K** Small pictures and plates should be wrapped and packed on end, and naturally, heavy items such as plates, jugs and large bowls should be packed at the bottom of the carton with lighter, more delicate items such as glasses and ornaments being packed at the top. **L**
- Linen should be folded and packed into standard or linen cartons. Oddments and kitchen stores and utensils should also be packed into standard cartons using wrapping paper where necessary. ALWAYS ensure that the cartons are full to the brim so that they can be stacked without the risk of crushing, but don’t overfill them so that the top becomes ‘rounded’. **M** Seal cartons in the same way as the bottom and mark IN THE PANEL ON THE TOP OF THE BOX details of the contents and the room from which they were packed.
- Small items such as remote controls for TV, DVD and hi-fi can be packed into an ‘Odds and Ends’ box **N** together with any screws from dismantled furniture, keys from drawers and cabinets, and any other items which may be easily mislaid.



# What about unpacking?

- When unpacking, ALWAYS slit the tape at the top of the box to open it. When you have unpacked the boxes, place all the waste paper into bin liners and carefully slit the tape on the bottom of each box. This will avoid damaging the carton so that it can be used in future moves and will allow the carton to be folded flat for easy storage.
- GB Liners do not charge for materials left. If you don't want to retain the packing materials for a future removal, GB Liners will normally collect the cartons within the UK once you have finished with them. Collection of cartons will be arranged as schedules permit and when we have vehicles available in the area. For some areas away from our depots, this may take a while to arrange. Packing materials to be collected by GB Liners must be kept clean and dry, we will not collect items that are wet. Boxes fold flat to make storage easy in the interim period. The collection service is limited to one collection.
- Should you wish to keep the cartons for future moves you are, of course, more than welcome to do so.
- Should you need any guidance on packing, either in general terms, or with regard to specific items, our Removal Consultants and Co-ordinators will be happy to help.
- Should you require any additional materials please contact your local branch.

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## **CIRENCESTER**

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## **LEEDS**

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