

Removals Activities Under COVID-19 Conditions

| Company | | | | | GB Liners | Depot | | Company Wide | | | |
|---|--|---|------------------------|---|--|--|------------|--------------|-------------------|--|--|
| Activity | | | | | Physical Inspections by Estimators during COVID 19 | | R/A NO: | | CW02 | | |
| Hazard | Potential 3(high) 2(med) 1(low) | Likelihood 3(high) 2(med) 1(low) | Risk Score H/M/L | Persons at risk | Controls | Further action required | By Whom | By When | Date completed | | |
| Infection and spread of Covid-19 | 3 | 1 | M | Estimator and residents of the property and other staff | <p>Call to customer prior to arrive to confirm that nobody in the household has been unwell with coronavirus type symptoms or have contracted Covid-19 in the last 14 days.</p> <p>Customer to be informed that unless dependants have to be at the house only one member of the household can be present during the call and no loose pets to be present in the house.</p> <p>Social distancing to be maintained at all times. If social distancing cannot be</p> | <p>If the answer to this question is yes the call is rearranged and the estimator is not to visit the house.</p> <p>Estimator to ask the question and customer to confirm this is the case before the estimator enters the property.</p> <p>Estimator to carry a</p> | | | | | |

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| | | | | <p>maintained then appropriate PPE is to be worn to include face coverings and gloves. Any visual display of our literature is to be done from a 2 metre distance.</p> <p>Customer to open and close all doors between rooms and all cupboards and wardrobes.</p> <p>Customer to have got the loft ladder down and hatch opened and to confirm the surface of the ladder and loft hatch have been cleaned and sanitised before we use it.</p> <p>Estimator must decline any invite for a drink or refreshments and must not sit on any furniture.</p> <p>Hand washing facilities must be available for frequent washing with soap, water and disposable towels.</p> <p>Estimator to carry a small receptacle to be used as a bin</p> | <p>plentiful supply of disposable gloves, face covering of either a mask or a visor.</p> <p>Employees to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch</p> | | | |
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| | | | | | for the used PPE after a visit. | coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace. | | | |
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| Risk assessment carried out by | |
| Date | |
| Review Date | |
| Notes | |